

# Quality Management System Policy

April 2022

Version 3

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## 1. Quality Policy

VTCT will provide customers with services that conform to all applicable requirements.

Only by providing quality qualifications backed up with robust quality assurance will we achieve our Mission: To provide a direct line of sight to a job, enhancing knowledge and skills, improving career prospects. Ultimately supporting our Charitable object: for public benefit, through the advancement of education.

To help us achieve our quality policy we are committed to implementing a quality management system that supports the strategic direction of our organisation.

We regularly review the performance of our quality management system and set quality objectives to help us continually improve.

It is essential that Our Quality Policy is communicated, understood and applied within VTCT, both as part of new staff inductions and ongoing business as usual.

Our Quality Policy is available to all interested parties.

## Document amendment history page

Version	Document Owner	Issue Date	Changes	Role
0.1 Draft	Deputy Chief Executive	14/12/18	First draft for internal consultation	Strategy and Projects Manager
1.0	Deputy Chief Executive	24/01/19	Initial Issue	Strategy and Projects Manager
2.0	Deputy Chief Executive	31/01/19	Revised formatting in line with the new document control policy	Strategy and Projects Manager
3.0	Deputy Chief Executive	27/04/2022	Review of content and change of shared with role	Head of Product and Regulation

## Document Review

Role	Review Status
External Consultant	Initial expert review
Deputy Chief Executive	Initial peer review / sign off
Head of Product and Regulation	Review of content

## Document Owner

Document Owner	Document shared with
Deputy Chief Executive	Head of Product and Regulation

## Document Sign-off

Role	Sign-off Date
Document Owner	24/01/19